

## Horizontal Blind Measuring, Ordering and Maintenance Information

Accurate measurements are essential. Using a metal tape measure, round all measurements down to the nearest 1/8 inch. Blinds can be installed inside window frame or positioned outside of window frame.

### Measuring for Inside Installation (IB)

For blinds to be installed inside the window frame, a minimum of one square inch of mounting surface is required at each bracket position. **Orders for inside mount only as tight.**

**Width:** Measure the exact distance between the inside of the window frame on one side to the inside frame of the other side. Measure in three locations and take the narrowest of these measurements to the nearest 1/8". Factory will make necessary deductions.

**Length:** Measure from the top inside surface of the window frame to the top of the window sill. Measure the length down to point where blind is to reach. Factory makes blind to length dimension ordered with the tolerances of plus or minus 1/4".

\*See specific specifications on pages AB-9, 10.

### Measuring for Outside Installation (OB)

Before taking any outside measurements, determine the area the blind is to cover. Check to see that there are no window cranks, handles etc. to interfere with blind operation.

**Width:** Lightly mark with a pencil, the desired bracket locations (outer ends of blinds). Measure the width at the level where the brackets will be installed. Be sure the width dimension includes a minimum of 1 1/2" overlap at each side of window to ensure privacy.

**Length:** Measure the distance from the desired bracket position to the point where the bottom of blind will extend. Be sure to allow a minimum of 1 1/2" overlap at both top and bottom of window to ensure privacy. Factory makes blinds to length dimension ordered with the tolerance of plus or minus 1/4".

### Care & Cleaning

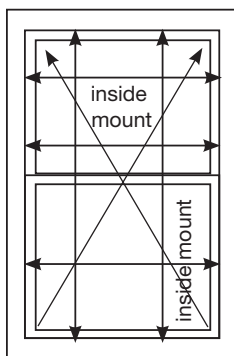
Like any fine furnishings, Shade-O-Matic aluminum blinds should be cleaned regularly to keep them looking new.

#### Aluminum Blinds

- Dust regularly. Use a soft clean cloth, chemically-treated dust cloth or dusting mitt. Lower the blind to its full length, tilt the slats almost all the way down and dust. Then tilt the slats almost all the way up and dust. (Not closing the slats all the way allows dusting where the slats overlap.)
- Blinds may also be vacuumed. Use the brush attachment and tilt the slats up and down as described for dusting.
- Another way to clean blinds is simply by wiping them with a soft, damp cloth.
- Wash the slats only using a non-abrasive mild detergent solution. Allow to air dry to preserve the dust repellent properties of the slats.
- For a more thorough cleaning, metal bottom rails and slats may be immersed in a bathtub. Do not immerse headrails. Bathtub cleaning is not recommended for blinds with wide tapes.

**Important:** Shade-O-Matic does not recommend ultrasonic cleaning of aluminum blinds.

## Measuring Information



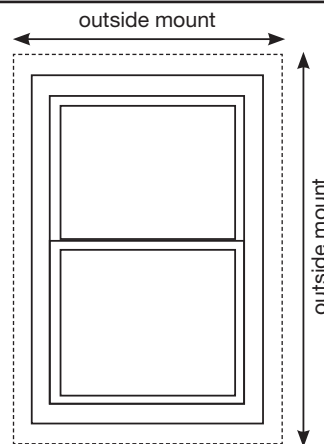
### Inside Mount:

#### Width

Measure the smallest inside width.

#### Length

Measure the length of the window sill from the top of the opening to the bottom of the sill.



### Outside Mount:

We suggest a minimum of 1 1/2" overlap on each side of the window to provide good coverage.

#### Width

The exact width for the blind after you have added for overlaps.

#### Length

Use the length from the top of the headrail to the bottom of the shade after you have added for overlaps.

**Please Note:** We accept only tight and outside mount measurements. (Finished inside measurements will not be accepted, deductions will be taken by the manufacturer.)